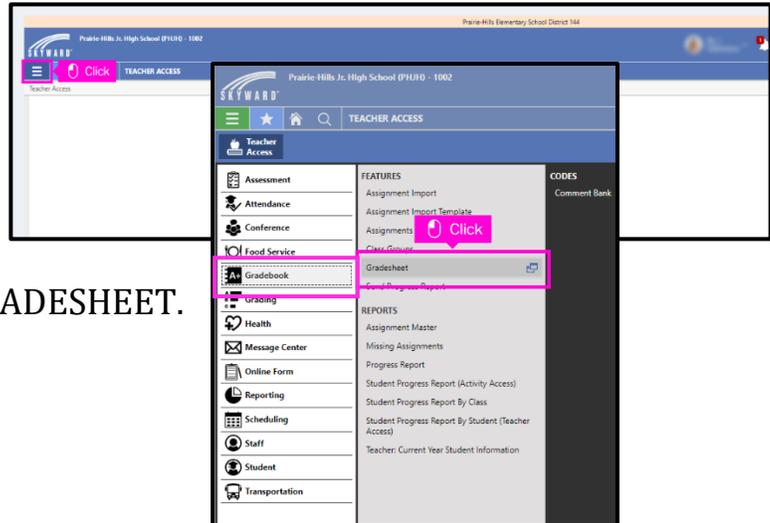


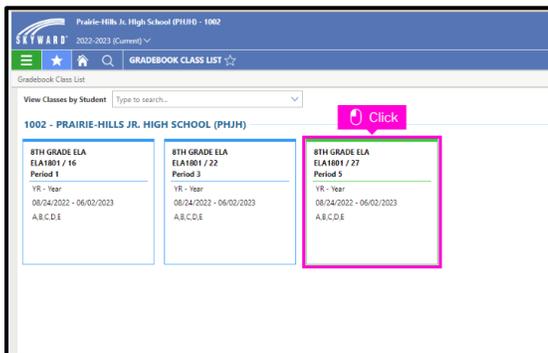
Setting Up Skyward Dashboard

Adding Gradesheet Tiles

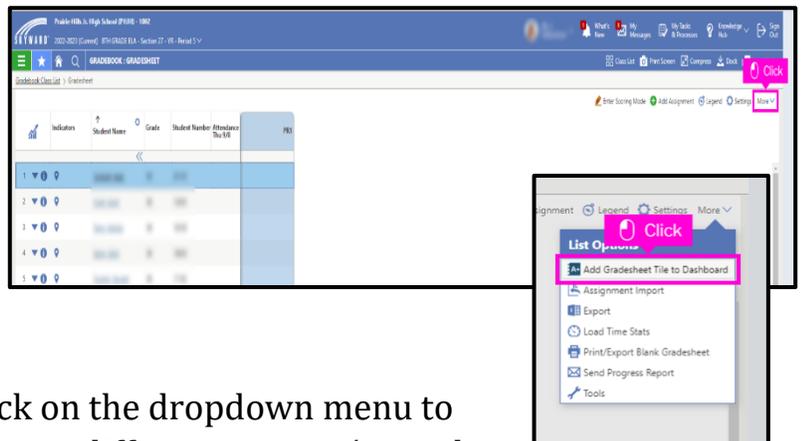
1. Open Skyward and click on the 3 Lines to open the Main Menu.



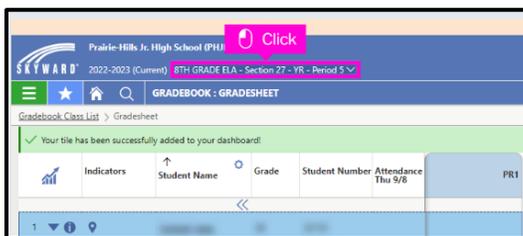
2. Click on GRADEBOOK & select GRADESHEET.



3. Click on one of your classroom tiles.



4. Click on the MORE OPTIONS menu on the right-hand side.
5. Select ADD GRADESHEET TILE TO DASHBOARD.



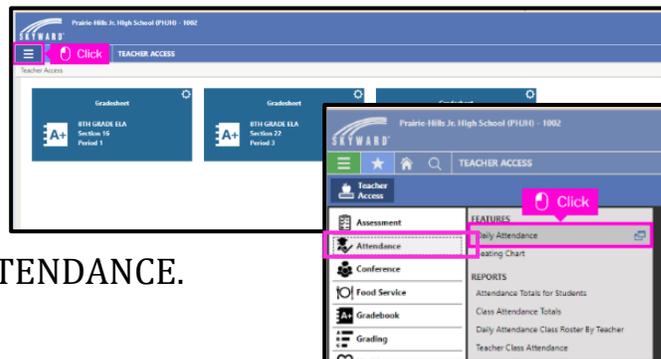
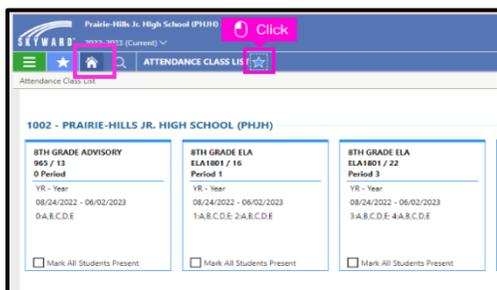
6. Click on the dropdown menu to select a different section/period. Repeat steps 4 & 5 for the rest of your sections.

7. Click on the house icon to return to your dashboard. You will see the gradesheet tiles that you have added to your dashboard.



Adding Daily Attendance Tile

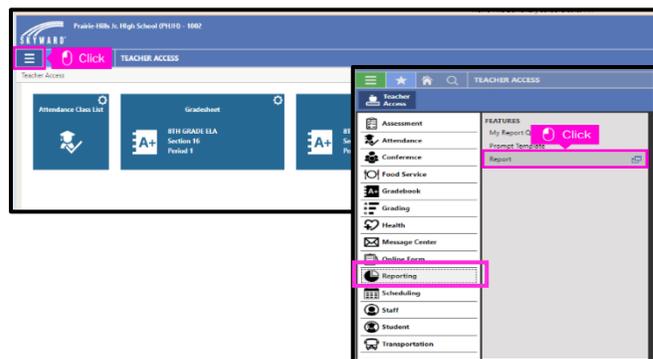
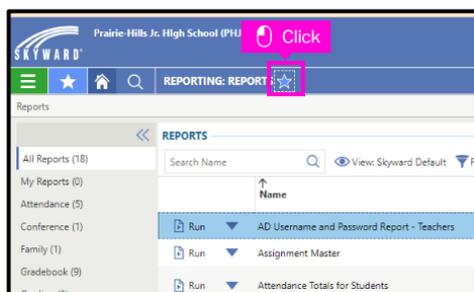
1. Open Skyward and click on the 3 Lines to open the Main Menu.
2. Click on ATTENDANCE & select DAILY ATTENDANCE.



3. Click on the STAR icon to add ATTENDANCE as a favorite on your dashboard.

Adding Reports Tile

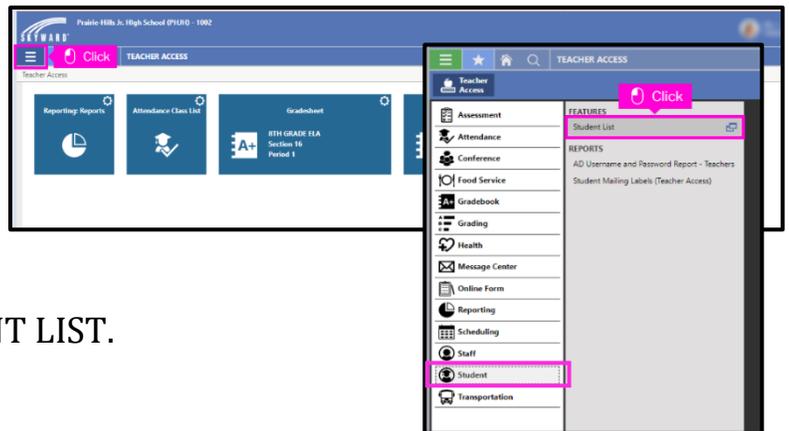
1. Open Skyward and click on the 3 Lines to open the Main Menu.
2. Click on REPORTING & select REPORT.



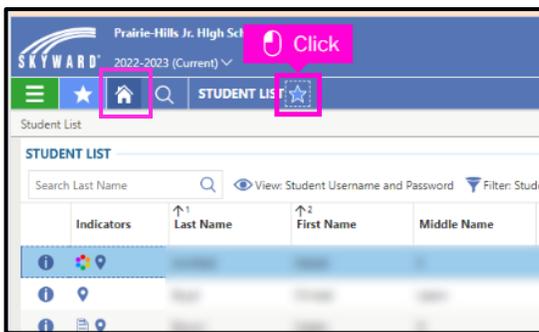
3. Click on the STAR icon to add REPORTS as a favorite on your dashboard.

Adding Student List Tile

1. Open Skyward and click on the 3 Lines to open the Main Menu.



2. Click on STUDENT & select STUDENT LIST.



3. Click on the STAR icon to add STUDENT LIST as a favorite on your dashboard
4. Click on the house icon to return to your dashboard.

Your dashboard should now have all of your tiles for easy access.

